

Hetton Town Council

10 July 2018

Dear Councillor

Notice of Meeting

You are summoned to attend a meeting of Hetton Town Council to be held in the Hetton Centre, Welfare Road, Hetton-le-Hole on Monday, 16 July 2018 at 7.15 p.m. at which it is proposed to consider and transact the following business:

Members of the public and press are welcome to attend the meeting.

Agenda

- 1) Apologies for absence: Town Council to receive and consider any apologies.
- 2) To record Declarations of Interest from Members for any items on the Agenda.
- 3) Public participation:
Questions to be taken from members of the public for a maximum of 30 minutes in line with the Council's Public Participation policy.
- 4) Minutes:
 - a. To receive and consider approval of the minutes of the Annual meeting of the Town Council held on 15 May 2018.
 - b. To receive and consider approval of the minutes of the Town Council meeting held on Monday held on 18 June 2018.
 - c. To receive and consider approval of the minutes of Events and Special Activities Committee held on Thursday 28 June 2018.
 - d. To receive and consider approval of the minutes of the Finance sub-committee meeting held on Monday 2 July 2018.
- 5) Annual Governance and Accountability Return 2017-2018: Town Council to consider and approve.
- 6) Financial report: Town Council to consider and approve expenditure.
- 7) Planning application 18/00309/AGP - Little Eppleton Farm: Town Council to consider.

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- 8) Reports from Members: Ward matters to be investigated.
- 9) Local issues update: Verbal report from Acting Town Clerk.
- 10) Town Mayor activities: Cllr K Pearson to provide a verbal update.
- 11) Town Clerk vacancy: update on recruitment process and next steps.
- 12) Councillor vacancy Hetton le Hole ward: Acting Town Clerk to provide update on process.
- 13) General correspondence: Up to date list to be tabled for consideration.
- 14) Date and Time of next meeting: 19.15 hrs on Monday 17 September 2018.

Graeme Keedy

Acting Town Clerk

NOTE: Members of the public who intend to come along can ask the Acting Town Clerk for copies of papers in advance - by the working day before the meeting please. These will be issued at the meeting.