

# Hetton Town Council



## **Minutes of Events & Special Activities Committee meeting held on 10 September 2019 at the Hetton Centre**

### **Present:**

Councillors R Coulson, T Dodds, D Geddis, M Thornton (from item 6), D Turner (from item 6) and S Waterston.

### **In attendance:**

G Keedy, Town Clerk.

Councillors R Heron and K Pearson.

Members of the public x 2.

### **1) Election of Chairman**

Cllr D Geddis was nominated to preside over this item. Cllr Geddis sought nominations.

Cllr D Geddis was proposed by Cllr T Dodds and seconded by Cllr R Coulson.

There were no other nominations. Committee resolved to elect Cllr D Geddis as Chairman of the committee for the municipal year 2019-2020.

### **2) Apologies for absence**

Apologies for absence were received from or on behalf of Cllr M Thornton (meeting at Civic Centre), Cllr D Turner (meeting at Civic Centre) and Cllr C Willis (work commitment).

Committee resolved to approve the apologies.

No apology had been received from Cllr S Quigley and this was noted as unapproved.

### **3) Declarations of Interest**

There were no declarations of interest.

### **4) Public Participation**

The Chairman suggested a period of up to 10 minutes be allowed. Committee resolved to approve a period of 10 minutes.

MoP requested that Town Council provide funding for selection boxes (40) to be distributed at the Moorsley Children's Christmas Party to be held on 7 December.

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### **4) Public Participation cont ...**

The Chairman indicated that he would approach local supermarkets to ask that these be donated.

MoP queried costs associated with Christmas tree lights switch-on if this was required at a determined time.

Chairman explained such a request would attract an additional charge of circa £250.00 as determined by the City Council's Lighting contractor as additional staff resources would need to be allocated.

### **5) Remembrance Commemoration**

Following detailed discussion, Committee resolved to recommend:

That Town Council support events at Easington Lane on Sunday 10 November and Hetton on Monday 11 November;

A sum of £50.00 be allocated from Town Council budget for light refreshments after the Hetton event;

Town Clerk in conjunction with Chairman to develop an events plan, noting that Members would supply TC with contact details of local organisations and key players and make informal enquiries about the availability of a public address system for both sites.

### **6) Christmas celebration**

In introducing this item, TC advised Committee that he had received confirmation from Hetton Nursery that it would be in order to again site the Hetton Christmas tree within their grounds if this was the Council's preferred site.

Committee requested that TC formally confirm the arrangement.

Following detailed discussion, Committee resolved to recommend:

Continuation with existing supplier arrangements for Christmas trees and lighting;

A switch-on date for East Rainton, Hetton and Moorsley of Friday 22 November;

A concurrent festive event on 22 November consisting of a seasonal market, together with indoor and external entertainment be held in the Hetton Centre;

Funding be sought from SCC Community Chest fund to support the event;

Town Clerk in conjunction with Chairman to develop an events plan;

A sum of £250.00 be allocated from Town Council budget for costs associated with the Christmas market and entertainment events;

A further meeting of the Committee be held on Monday 30 September at 18.00 hrs.