

# Hetton Town Council



## Minutes of the Events & Special Activities Committee meeting held on Monday 2 March 2020 at The Hetton Centre

### **Present:**

Councillors R Coulson, D Geddis, S Quigley, D Turner and S Waterston.

### **In attendance**

Councillor K Pearson  
G Keedy, Town Clerk (TC)

### **1) Apologies for absence**

Apologies for absence had been received from Cllr T Dodds (work commitment), Cllr M Thornton (other commitment) and Cllr C Willis (holiday).

Committee resolved to approve the apologies received.

No apology had been received from Cllr S Quigley. Committee resolved to record this as unapproved absence.

### **2) Declarations of Interest**

There were no declarations of interest.

### **3) Public participation:**

Committee resolved that Cllr K Pearson be allowed to participate in discussions pertaining to agenda Item 6.

### **4) Christmas Celebration 2020**

TC reported that decisions taken by Full Council at the meeting held on 6 February 2020 superseded the approach to the procurement and siting of Christmas trees previously recommended by Committee.

### **5) VE Day - May 2020**

After discussion, Committee resolved to recommend that Town Clerk;

Contact Royal British Legion and local veterans groups to gauge their support for a commemorative event.

Research the costs and practicalities of the provision and installation of a flag pole (and flags) in Hetton Mini Park with a view to a flag raising event on 8 May.

## **HTC Events & Special Activities Committee 2 March 20**

### **6) Town Mayor Annual Charity event**

TC reported that Hetton Town Trust had advised that on the suggested Saturday dates in March and April, the Function Room would need to be vacated by 4.00pm to allow preparation for pre-booked evening functions. TC view was that this would place severe limitations on the practicalities of an afternoon tea event.

Committee resolved to recommend that TC liaise with Town Mayor to identify alternative venues / dates and to seek quotations from catering suppliers.

### **7) Great British Spring Clean 20 March - 13 April**

TC advised that he was unfamiliar with the range of community groups in the area. Members identified a range of groups and contacts.

TC referred to the previously circulated information received from SCC - "Guide to Organising Litter Picking Activity". Committee resolved to note the content and stipulations including the requirement for risk assessment.

### **8) Date and time of next meeting**

Committee resolved that the date and time of the next meeting would be Tuesday 31 March, at 17.45 hrs at The Hetton Centre.

**2 of 2**

Signed:

Date: