

# Hetton Town Council



## **Minutes of the meeting of the Management & Policy Committee of Hetton Town Council held remotely on Wednesday 10 March 2021**

### **Present**

Cllr T Dodds, Cllr R Elvin (Chairman), Cllr D Geddis, Cllr R Heron, Cllr M Hopper and Cllr S Waterston.

### **In attendance**

G Keedy, Town Clerk (TC)  
Cllr R Heron, Cllr K Pearson and Cllr K Rowham.  
Members of Public (MoP) x 2

### **1) Apologies**

No apologies for absence had been received.

Committee resolved that the absences of Cllr J Green be recorded as unapproved.

### **2) Declarations of Interest**

There were no declarations of interest.

### **3) Public participation**

Committee resolved that a period of up to 15 minutes be allocated.

Cllr Rowham requested that during discussion of Item 4, consideration be given by Committee to request grant award applicants to submit details of organisational structure and financial turnover.

### **4) Review of Community Grant Award Scheme**

TC introduced the previously circulated report.

Following discussion, Committee resolved to recommend that:

Applications be received and considered on a calendar monthly basis throughout the municipal year, with a review of the financial position each January as part of the budget setting process;

Town Council prioritises applications received from smaller groups;

Representative(s) of applicant organisations may be requested to attend a Council meeting to provide further information if required;

Details of the Community Grant Award Scheme be publicised quarterly on the Council's Facebook page, and Members be encouraged to share details through their own network of contacts.

TC amends the application form to incorporate a requirement for applicants to include itemised details of proposed spend.

**1 of 2**

Signed:

Date:

## **Management & Policy Committee - 10 March 21**

### **5) Risk Assessment 20-21**

Committee resolved to recommend approval of the Risk Strategy and Risk Assessment for 20-21.

### **6) Asset Register 20-21**

TC explained that due to unresolved queries he had been unable to complete the Asset Register.

Committee resolved to defer this item to Full Council in line with a suggestion from TC.

### **7) Flagpoles at Easington Lane War Memorial**

TC advised that he had been in contact with SCC, having previously supplied proposed location details. Interdepartmental queries within SCC were ongoing and TC undertook to keep the Committee Chairman up to date with developments.

Committee resolved to recommend that the position be noted.

### **8) Centenary celebrations for Easington Lane War Memorial**

Cllr R Elvin raised concerns about the condition of the memorial and the need for restoration work to be carried out in time for the centenary celebrations.

Committee resolved to recommend that this item be remitted to Events & Special Activities Committee and that Cllrs D Geddis and S Waterston liaise further with TC on this topic.

### **9) Litter awareness in Hetton and district**

TC provided background information for this item and explained the extent of recent dialogue with SCC.

Following extensive discussion, Committee resolved to recommend that representation be made to SCC outlining the Council's view as follows:

The perceived ineffectiveness of the messages, the inappropriateness of language used in campaign materials, the poor physical quality of signage and subsequent effect on the local environment; a requirement for details of SCC's policy and programme relating to enforcement and the provision of updates outlining action within the district.

### **10) Hetton Mini Park**

TC outlined the feedback he had received from SCC.

Following discussion, Committee resolved to recommend that:

TC continue his dialogue with SCC to establish a single point of contact;  
Details be sought of the planned programme of lighting improvements;  
and  
Chase progress with outstanding repairs to bench seats.